



**TAX
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PURCHASING OF A SHELF COMPANY/REGISTER A NEW COMPANY

WHAT YOU ARE ACTUALLY PURCHASING IS THE REGISTRATION NUMBER AND **NOT** THE SHELF NAME.

COMPANIES

	AMOUNT EXC VAT	VAT	AMOUNT INC VAT
REGISTRATION OF A NEW COMPANY			
PURCHASING A SHELF COMPANY	R 3500.00	R490.00	R 3990.00
NAME RESERVATION	R 300.00	R 42.00	R 342.00
CHANGE OF NAME	R 550.00	R 77.00	R 627.00
CHANGE OF DIRECTORS	R 1050.00	R 147.00	R 1197.00
CHANGE OF AUDITOR	R 500.00	R 70.00	R 570.00
CHANGE OF FINANCIAL YEAR END	R 500.00	R 70.00	R 570.00
CHANGE OF REGISTERED ADDRESS	R 600.00	R 84.00	R 684.00
CONFIRMATION CERTIFICATES	R 350.00	R 49.00	R 399.00

IF WE NEED TO REGISTER A NEW COMPANY PLEASE SUPPLY US WITH PROPOSED NAMES IN ORDER OF PREFERENCE.

PROPOSED NAMES

NAME 1	
NAME 2	
NAME 3	
NAME 4	
NAME 5	
NAME 6	

IF WE NEED TO DO ANY CHANGES TO EXISTING OR SHELF COMPANIES WE WILL REQUIRE THE FOLLOWING:

DETAILS OF SHAREHOLDER/DIRECTOR

ID NO	
DATE OF BIRTH	
SURNAME	
FULL NAMES	
RESIDENTIAL ADDRESS	
SUBURB	
POSTAL CODE	
POSTAL ADDRESS	
SUBURB	
POSTAL CODE	
E-MAIL ADDRESS	
TEL NO	
FAX NO	
CELL NO	
PERCENTAGE SHARES	
POSITION	SHAREHOLDER AND/OR DIRECTOR

PLEASE SUPPLY US WITH A COPY OF EACH SHAREHOLDER/DIRECTORS ID/PASSPORT DOCUMENT

BUSINESS DETAILS

CC NAME	
BUSINESS DESCRIPTION	
NUMBER OF MEMBERS	
REGISTERED ADDRESS	
PHYSICAL ADDRESS	
SUBURB	
POSTAL CODE	
POSTAL ADDRESS	
SUBURB	
POSTAL CODE	

IF ANY SHAREHOLDER/DIRECTOR RESIGN FROM THE COMPANY WE NEED THEIR SURNAME, FULL NAMES AND ID NUMBER.

WE WILL MAKE THE NECESSARY APPOINTMENT WITH YOU TO SIGN THE RELEVANT DOCUMENTS THAT WILL BE FORWARDED TO THE REGISTRAR'S OFFICE IN PRETORIA.

CONVERSIONS

	AMOUNT EXC VAT	VAT	AMOUNT INC VAT
COMPANY TO CLOSE CORPORATION	R 2000.00	R 280.00	R 2280.00
CLOSE CORPORATION TO COMPANY	R 2000.00	R 280.00	R 2280.00